

# Art Show Checklist

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To remember.....

- Paintings
- Painting description and price tags
- Notecards, miscellaneous items for sale
- Business cards
- Square reader for taking credit cards
- Phone or Tablet – charged and ready to go
- Credit card signage to display
- Mailing list signup sheet or tablet sign-up form
- Marketing material for classes or other promotions
- Booth walls
- Hangers for the art
- Tent for the booth
- Display table
- Tablecloth
- Easels for smaller paintings or floor easel to display a bigger piece
- Laundry basket or box to hide away things you are not using during the show
- A couple of writing pens
- Your name signage for the booth wall
- Lawn chair
- Water and snacks
- A happy face